



DEI Committee

Meeting Minutes

April 14, 2022, 2pm

Present: Elizabeth Baker, Committee Chair (Carteret CC); Retha Hall (Central Piedmont CC); Colleen Kehoe-Robinson (James Sprunt CC); Robert James, Vice Chair (Nash CC); BJ Thompson (Central Carolina CC); Liza Palmer (Brunswick CC); Barbara Bera (Central Carolina CC); Morgan Pruitt (Central Carolina CC)

Absent: Nathan Stancil (Johnston CC); Touger Vang (Montgomery CC)

Agenda:

- Opening the meeting
 - Meeting called to order around 2:10pm by our chair.
- Approval of the minutes
 - Liza moved to approve the February 2022 minutes; Colleen seconded.
- Introductions
 - Elizabeth is the continuous chair until March 2023; Robert James is currently vice chair and will then become chair in April 2023; secretary position is open after Retha rotated off the position.
 - Brittany Champion (Pitt CC) is stepping down from the committee; we thank her for her service.
 - Welcome to our new members: Barbara is Library Assistant at Central Carolina Community College Library, Harnett Campus; Morgan is Instruction & Outreach Librarian at Central Carolina Community College Library, Harnett Campus.
- NCCCLA Conference 2022 discussion
 - Robert talked about the State Library's session on their new Racial Equity in Libraries Toolkit and suggested that we review it before the next meeting.
 - Liza talked about the keynote address by Shamella Cromartie, MLS, Associate Dean for Hunter Library at Western Carolina University. The speaker's background is in community college libraries and she spoke movingly about how that foundation informs her practice today at Western Carolina. Liza mentioned that Cromartie might be a good connection for our committee, moving forward, that she seemed open to that kind of contact.

- Barbara mentioned it was her first conference and, as such, wasn't sure what to expect but appreciated the opportunity to find committee during the DEI Committee Information Session" and is already looking forward to the next conference. Elizabeth reinforced that the NCCCLA conference tends to be more targeted, practical, and relevant for community college library staff.
- Morgan enjoyed the session on establishing a community college archives ("Starting from Scratch: Cultivating the Community College Archives").
- Retha and Colleen didn't get to attend as many sessions as planned, but they heard good things about the conference this year. Colleen encouraged everyone to take part in the NCCCLA Conference planning process, remarking that it's a great experience.
- Unfinished business
 - Thank you note
 - Colleen drafted a note of thanks for Samantha O'Connor (previously Central Carolina CC), who has left NCCCS (North Carolina Community College System) for a position with the State Library. Elizabeth asked Colleen to send it to Samantha on behalf of the committee.
 - Draft text from Colleen

Dear Samantha,

The DEI Committee shares our appreciation for your contributions in our growth from the Equity Sub-Committee for NCCCLA to NCCCLA's DEI Committee. We want to recognize your efforts in the committee's first project, the Collection Development Toolkit. We want to thank you for your leadership role in NCCCLA, and we wish you much success in your new role with the State Library. We look forward to future collaborative opportunities.

Sincerely,

The DEI Committee

- *A Primer for Inclusive Community College Library Services*
 - Elizabeth asked us to review the State Library's Racial Equity in Libraries Toolkit before the next meeting to inform our planning for this primer.
 - Sections to include
 - Introduction
 - Elizabeth volunteered for this section.
 - Learning Outcomes
 - Colleen and Liza volunteered for this section.
 - Overview/Definitions

- Nathan continues to work on this section.
 - Best Practices
 - Robert, BJ, Barbara, Morgan, and Retha volunteered for this section.
 - Conclusion
 - Elizabeth also volunteered for this section.
- New business
 - Elizabeth opened the floor to questions; no one came forward.
- Closing the meeting
 - Next meeting May 12, 2022, at 2pm.
 - For homework, please work on your section and review the State Library toolkit.
 - Meeting adjourned at 2:51pm.