



Equity Committee

Meeting Minutes - Corrected

July 1, 2021, 2:00pm

Meeting called to order at 2:05 pm by chair

Present: Elizabeth Baker, Committee Chair (Carteret CC), Brittany Champion, Committee Co-Chair, and VP-President Elect (Pitt CC), Retha Hall (CPCC), Colleen Kehoe-Robinson (James Sprunt CC), Liza Palmer (Brunswick CC), Jennifer Seagraves, Past President, (Johnston CC), Nathan Stancil (Johnston CC), Touger Vang (Montgomery CC), BJ Thompson (Central Carolina)

Absent: Robert James (Nash CC), Garrison Libby (CPCC), Samantha O'Conner, President (Central Carolina CC)

Agenda:

- Review/approval of minutes June 17, 2021
- Continue working on Why group CD Toolkit Framework (Learning Outcomes) - Working session
- Number of members required to hold meeting
- Review of complete document
- Committee preference: DEI versus EDI

Discussion Items:

- Review/approval of minutes from June 17, 2021: Motion made by Brittany to approve, seconded by Touger.
- Touger stated that the number of members required to be present to hold a meeting should be included in the bylaws.
- **Why (Learning Outcomes)** framework content review (Liza, Colleen, and Retha);
 - Team members met to discuss and revise all four (4) sections in SLO to make sure that wording wasn't too close to the original source phrasing, and to use wording that would better reflect "our language" used throughout the entire document for consistency. [Revised edits 6-18](#) [Revised edits 6-29](#)
 - Moved source links to the reference section.
 - Reviewed bulleted statements under each section for committee input. Liza made additional suggested edits to sentence structure, terminology, rephrasing, etc., to the document during the meeting.
- Chair indicated that there is inconsistent usage of EDI and DEI in the document and suggested that we should determine a preference to reflect the name of the committee and consistency:
 - Members present shared thoughts regarding terminology used at respective colleges; several members looked at terms being used at the SLNC, REMCo (NCLA), NCCCS, and a link to an article about use preference in Silicon Valley. After reviewing and discussing preferences, Nathan suggested that the committee use DEI as it aligns with the system's office (NCCCS) language. The members present decided to use DEI, and Liza made changes throughout the document.
- Suggestion was made to begin the narrative section with the sentence "As a community college..."; (para 2), change EDI to DEI (para 1).
- At the next meeting/working session: Begin at the narrative section where highlighted -"Fostering..."

Action items:

- Elizabeth will send out the link for next meeting
- Before the next meeting, members should read/review the entire document for discussion
- Liza will create APA citations for referenced sources
- CD Toolkit Framework document link: [Collection Development Document](#)

Next meeting: Thursday, July 15, 2021, 2pm (Zoom)

Meeting adjourned at 3:05 by chair

Notes recorded by: Retha