



Equity Committee

Meeting Minutes

June 3, 2021, 2:06pm

Meeting called to order at 2:07 pm by chair

Present: Elizabeth Baker, Committee Chair (Carteret CC), Brittany Champion, Committee Co-Chair, and VP-President Elect (Pitt CC), Retha Hall (CPCC), Samantha O'Conner, President (Central Carolina CC), Liza Palmer (Brunswick CC), Jennifer Seagraves, Past President, (Johnston CC), Nathan Stancil (Johnston CC), Touger Vang (Montgomery CC)

Absent: Robert James (Nash CC), Garrison Libby (Central Piedmont), BJ Thompson (Central Carolina)

Agenda:

- Review/approval of minutes May 13, 2021
- Move documents to Google Doc (Equity Committee Folder)
- Librarian Job Announcement
- Continue working on How and Why groups CD Toolkit Framework - Working session
- Begin review and drafting of committee bylaws

Discussion Items:

- Minutes from May 13, 2021 and June 3, 2021 to be reviewed for approval during next meeting: Motion made by Elizabeth; seconded by Touger
- For easy access meetings minutes and framework document will be moved to Google Docs (Equity Committee Folder)
- Retha announced that a senior librarian vacancy to be filled at Central Piedmont
- **How** framework content review of sections/bullet points.
 - Began at How to Promote Collection. Made suggested edits/revisions to be consistent with terminology, structure as other sections. Completed review of this section.
- **Why (Learning Outcomes)** framework content review (Liza and Retha);
 - Group based the learning outcomes on the key focus areas identified in the Equity Statement: access, action, assessment and advocacy.
 - Suggested to move learning outcomes to top after the introduction statement
 - Group members will review notes to see if text, links, etc., could be added under subsections. Will save notes as a separate document for reference.
- Suggested that committee members read the document from start to finish - as a complete document to see how it reads/flows

Action items:

- Create the link for the next working session and send out
- Complete the Why section; read entire document
- Equity Committee CD Toolkit Framework document link:
- https://emailpittcc-my.sharepoint.com/:w:/g/personal/bchampion_email_pittcc_edu/EWSWCYiqIbNjvYw5k8c4FHABP6bldjAjz8EmFIKaWNVq0A?rttime=Ugz1ssAm2Ug

Next meeting: June 17, 2021, 2pm

Meeting adjourned at 3:11pm by chair

Notes recorded by: Retha