



# Equity Committee

## Meeting Minutes

May 13, 2021, 2:00pm

Meeting called to order at 2:05pm by chair

Present: Elizabeth Baker, Committee Chair (Carteret CC), Brittany Champion, Committee Co-Chair, and VP-President Elect (Pitt CC), Retha Hall (CPCC), Colleen Kehoe-Robinson (James Sprunt CC), Garrison (Allan) Libby (CPCC), Samantha O'Conner, President (Central Carolina CC), Liza Palmer (Brunswick CC), Jennifer Seagraves (Johnston CC), Nathan Stancil (Johnston CC), BJ Thompson (Central Carolina), Touger Vang (Montgomery CC)

Absent: Robert James (Nash CC)

### Agenda:

- Review/approval of minutes April 16, 2021
- Continue working on How and Why groups CD Toolkit Framework - Working session
- Begin review of Bylaws and creating

### Discussion Items:

- Chair announced that Denise Keating resigned from committee
- Review and approval of minutes from April 16, 2021: Motion made by Jennifer; seconded by Garrison
- **How** framework content review and edits of sections/bullet points: Began at Policy for controversial material, completed section edits for How to Conduct a Collection Audit for Equity
- Begin section review/edits on June 3 for: How Do You Promote Your Updated Collection
- **Why (Learning Outcomes)** framework content review: Did not work on

### Action items:

- Create the link for the next working session and send out
- Complete the remaining How (Concrete Steps); Begin the Why (Learning Outcomes) Framework
- CD Toolkit Framework document link [https://emailpittcc-my.sharepoint.com/:w:/g/personal/bchampion\\_email\\_pittcc\\_edu/EWSWCYiqIbNJvYw5k8c4FHABP6bldjAjz8EmFIKaWNVq0A?rtime=atNBOosx2Ug](https://emailpittcc-my.sharepoint.com/:w:/g/personal/bchampion_email_pittcc_edu/EWSWCYiqIbNJvYw5k8c4FHABP6bldjAjz8EmFIKaWNVq0A?rtime=atNBOosx2Ug)
- Next meeting June 3, 2021 at 2pm

Meeting adjourned at 3:00pm by chair

Notes recorded by: Retha