

**NCCCLA Board Meeting**  
**July 28, 2021 3pm**  
**Notes**

**Attending**

Samantha O'Connor, President  
Brittany Champion, Vice President\*\*  
Ali Norvell, Secretary\*\*  
Alicia Hartley, Treasurer  
Jennifer Seagraves, Immediate Past  
President\*\*  
Katy Hoffler, Communications Officer\*\*  
Angela Davis, Webmaster  
Richard Garafolo, Advocacy Chair  
Leslie Queen, Procedures Officer\*\*  
Alisha Webb, Awards Chairperson  
Elizabeth Baker, Equity Chairperson  
Retha Hall, Nominating Officer\*\*

Alan Unsworth, Dogwood Digital Library  
Liaison\*\*  
Jenny Thomas - Archives  
Alicia Hartley, Membership Chairperson  
Nathan Stancil, District 1 Director  
Colleen Kehoe-Robinson, District 2 Director  
Maria Luisa Saldarriaga-Osorio, District 3  
Director\*\*  
Shannon Paul, District 4 Director\*\*  
Touger Vang, District 5 Director  
Russell Taylor, District 6 Director

\*\*Unable to attend

**Call to Order**  
**3:02**

**Approval of Minutes**

<https://docs.google.com/document/d/1zdr7zAWbHBKywtRF1HPzgs5OJRPwf4YVZ1ZhFSbCOm4/edit?usp=sharing>

Touger Vang motioned to approve. Alisha Webb Seconded. Minutes were approved.

**New Business**

Potential merger with CCLA

Overview of CCLA's discussion about joining NCCCLA. This could lead to some restructuring of both groups. Elizabeth Baker and Rich Garafolo shared their opinions. If we were to join forces, we can direct our work more effectively. Touger suggested that having CCLA as a sub-group would be feasible, but would need to be very carefully structured. Alisha expressed concerned that non-administrative staff might feel less welcome to join the NCCCLA Executive

Board with more administrators involved in the board. Angela suggested allowing two groups to co-exist: create a directors and administrators standing committee within NCCCLA but allow those who don't want to join to continue on as CCLA. Will need to have CCLA make the decision. If CCLA chooses not to join us, we may need to discuss removing some of their activities from our purview.

**Reports**

Advocacy-Rich

Gathering information regarding a white paper and presentation to present to the president's council. Will be meeting in August to discuss this. Will put together sub-committees to handle different aspects of it, including a video of patrons, and funding reports. The next step will be to get on the agenda for a president's council meeting.

Procedures-Leslie

Nothing to report.

Treasurer- Alicia

<b>SUMMARY OF ACCOUNTS Statement Date 07/21/2021</b>				
<b>Accounts</b>	<b>Beg. Balance</b>	<b>Debits</b>	<b>Credits</b>	<b>Ending Balance</b>
SECU Interest Checking	\$12,849.70	\$45.48	\$47.43	\$12,851.65
SECU Money Market Shares	\$5,002.39	\$0.00	\$0.62	\$5,003.01
SECU Money Market Shares	\$23,639.07	\$0.00	\$2.91	\$23,641.98
SECU Shares	\$25.00	\$0.00	\$0.01	\$25.01
BB&T Checking	\$4,995.56	\$0.00	\$0.00	\$4,995.56
<b>Totals</b>	<b>\$46,511.72</b>	<b>\$45.48</b>	<b>\$50.97</b>	<b>\$46,517.21</b>
<b>Current Balances at 07/27/2021</b>				
Checking=\$12,424.30				
Money Market Big=\$23,641.98				
Money Market Small=\$5,003.01				
BB&T=\$4,995.56				
<b>North Carolina Community Foundation / The Scottie W. Cox Memorial Scholarship of NCCCLA / Statement of Activity</b>				

Period / Quarter	Beginning Fund Balance / Year to Date through	Ending Balance	Remaining Available to distribute	
January 01, 2020 through March 31, 2020	\$25,464.36	\$21,125.62	\$1,240.00	
April 01, 2020 through June 30, 2020	\$21,125.62	\$39,624.94	\$1,240.00	
July 01, 2020 through September 30, 2020	\$25,464.36	\$39,811.70	\$240.00	
October 01, 2020 through December 31, 2020	\$39,811.70	\$44,432.06	\$1,360.00	
January 01, 2021 through March 31, 2021	\$44,432.06	\$45,780.73	\$1,360.00	

#### Membership-Alicia

Two new members in July.

#### Communications-Katy

Nothing to report.

#### Conference Planning-Brittany

Location details are still unconfirmed. We're waiting on Pitt CC administrators to approve. If not approved, we'll host the event at another CCL on the east coast.

No one has submitted conference theme suggestions at this time.

Please encourage those participating in the meeting to submit their ideas if they wish. The suggestion form will close on August 13th. The voting form will close on August 27th. (This form won't be active until August 16th)

We have had one vendor decline sponsorship (OCLC) and another who wished to participate but is no longer in business.

The local axe throwing company, Stumpy's Hatchet House, does not offer special rates for large gatherings. The company has offered to rent out the location to us for two hours, with a maximum of 80 people, for \$2,000. Budget wise, it would be cheaper for each person to either play or watch.

#### Webmaster-Angela

MemberPlanet E-mails: Do you think you are missing emails from NCCCLA? If so, you may need to check your email settings to allow messages from MemberPlanet.

Newsletter Archive: Updated the page with PDFs of the newsletters from the past year. If you see anything that needs to be corrected (as in the link takes you to the wrong newsletter), let me know.

OER Task Force: The OER Task Force would like to request a page on the NCCCLA website where they can list team members, contact info, meeting notes, etc. It looks like the most appropriate place would be to add it under the About tab, just as we did with the Advocacy Committee page.

Summer Series: Recordings - During the District 2 meeting yesterday someone asked about links to the Summer Series workshops. Will put videos on youtube (privately) and share in an email with members.

Next Session: Aug. 5 at 2 p.m. Reaching Beyond the Walls: Outreach and Marketing in Community College Libraries. Members should have gotten an invitation this morning. You must log in to MemberPlanet to RSVP.

Last Session: Aug. 12 at 2 p.m. LibGuides Episode 2. Requested recommendations.

#### 2021 Conference Recordings

They are posted on the LibGuide that was created for the conference:

<https://libguides.pittcc.edu/ncccla2021>

If you are ready to share those more widely, I can update the Conference Sessions & Materials post with links to the recordings: <https://ncccla.org/2021/03/11/look-inside-sessions/> and advertise on Facebook that those are available. Will survey presenters and ask them to let us know if they do not want them posted. Otherwise

#### District Photo Challenge

You can submit your entries using this Google form: <https://forms.gle/zPjAx1F81xQtNQk67>

Do not worry - no one will know your score unless you share it with them. I'm going to just add up all of the correct individual responses for each district and whichever district has the highest number of individually correct responses will be the winner. Deadline to submit is August 6.

Libguides workshop: send ideas to Angela.

Awards-Alisha

Nothing to report.

Nominating-Retha

Nothing to report.

Archives-Jenny

Had a request for CCLA documentation from Robert James.

Dogwood Digital Library-Alan

Nothing to report.

Equity

Working on the collection development toolkit with the intention to finish it on July 29th. The committee will start working on official bylaws in August.

District 1-Nathan

Summer meeting July 27th.

District 2-Colleen

Met July 27th. Discussed CCLINC and developing more activities like the photo challenge.

District 3-Maria

Nothing to report.

District 4-Shannon

Nothing to report.

District 5-Touger

Nothing to report.

District 6-Russell

Nothing to report.

**Next Meeting:**

August 25th 3:00 PM

**Adjournment**

**4:07**