

An aerial photograph of a wide, sandy beach meeting the ocean. The waves are breaking in shades of blue and white. Numerous people are scattered across the beach, some walking, some sitting. The sky is clear and bright.

Getting the Grant—Then What?

NCCCLA 2019 Asheville, NC March 28, 2019
David A. Wright, Surry CC

Planning the Project -- Background

1. Needs Assessment– 2016 LSTA grant for consultant
2. Proposal – November 2017 3-year program grant proposal
3. Plan B – February 2018 EZ Grant application submitted
Saving Our Communities – grant awarded for 2018-19 year

The Project Begins

1. No money can be spent prior to July 1 (and before all paperwork is signed off)
2. Employees (recruiting, interviewing, hiring) Have job descriptions prepared before grant notification

The Project Begins

3. Partner Groups

- a. Mount Airy Museum of Regional History
- b. Northwestern Regional Library (5 public library locations)
- c. Surry County African American Genealogical and Historical Society
- d. Surry County Genealogical Society
- e. Surry County Historical Society

Nuts and Bolts (Part 1)

1. Partner Groups – LSTA-required form detailing commitment for each group
2. Communicating with Partner Groups
3. Ordering equipment
4. Installing equipment

Nuts and Bolts (part 2)

Ararat - Ara	Rockford - Roc
Bannontown - Ban	Shoals - Sho
Beulah - Bev	Siloam - Sil
Copeland - Cop	Toast - Toa
Devotion - Dev	Westfield - Wes
Dobson - Dob	White Plains - Whp
Elkin - Elk	White Sulphur Springs
Flat Rock - Fla	Whs
Franklin - Fra	Surry County - Sur
Lowgap - Low	
Mount Airy - Mta	
Pilot Mountain - Pil	

To edit file names:
 Choose item
 - Edit
 - File tab
 - Edit (next to uploaded file name)
 - Dublin Core tab
 - Scroll down, add title in field
 - Save changes

Glenda
 - Marion Venable Railroad files
 - Digital NC Yearbooks
 - Digital NC SCC collection

Huber
 Bicentennial
 Waiting on large items
 - Surry funeral Cards

Sabrina
 White Sulphur Springs
 Home Extension files
 Scrapbook folder 19

R226 phone# 3529

Format	Type
PDF	text
JPG	image

Google docs
 SurryDigitalHistory@gmail.com
 2018

JK54

<http://rightsstatements.org/vocab/NoC-NC/1.0/>

- Surry County (NC)
 - Mount Airy (N.C.)

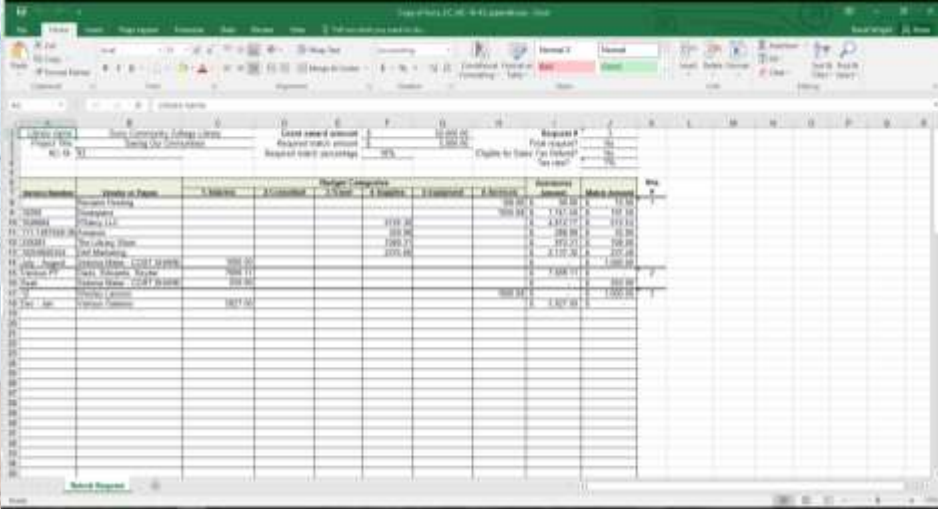
Surry GDH 2018

Nuts and Bolts (part 2)

1. Training
 - a. Software – Omeka (open source) Erin Alsop--CPCC
 - b. Cloud Backup
2. Workflow and scheduling employees
3. Production Begins (last week of September)
4. Website development

Project Reporting

1. LSTA Required reports – Payroll Dept. involved in preparing reports with required information
2. Reimbursements – at least quarterly
3. Status report – Due January 15
4. SCC Business Office Reports – received monthly



The image shows a screenshot of an Excel spreadsheet. The spreadsheet has a green header bar and a ribbon at the top. The main area contains a table with multiple columns and rows of data. The columns are labeled with various categories, and the rows contain numerical values. The data appears to be organized into sections, with some rows highlighted in yellow. The spreadsheet is titled 'Project Reporting' and contains various financial and operational data points.

Account Number	Account Name	Account Type	Account Status	Account Balance	Account Description	Account Location	Account Contact	Account Date	Account Amount	Account Date	Account Amount
10000000	General Fund	1000	1000	1000.00	General Fund	1000	1000	1000	1000.00	1000	1000.00
10000001	Capital Projects	1001	1001	1001.00	Capital Projects	1001	1001	1001	1001.00	1001	1001.00
10000002	Operating Expenses	1002	1002	1002.00	Operating Expenses	1002	1002	1002	1002.00	1002	1002.00
10000003	Grants	1003	1003	1003.00	Grants	1003	1003	1003	1003.00	1003	1003.00
10000004	Reserve Funds	1004	1004	1004.00	Reserve Funds	1004	1004	1004	1004.00	1004	1004.00
10000005	Special Funds	1005	1005	1005.00	Special Funds	1005	1005	1005	1005.00	1005	1005.00
10000006	Trust Funds	1006	1006	1006.00	Trust Funds	1006	1006	1006	1006.00	1006	1006.00
10000007	Other Funds	1007	1007	1007.00	Other Funds	1007	1007	1007	1007.00	1007	1007.00
10000008	Unassigned	1008	1008	1008.00	Unassigned	1008	1008	1008	1008.00	1008	1008.00
10000009	Retainage	1009	1009	1009.00	Retainage	1009	1009	1009	1009.00	1009	1009.00
10000010	Other	1010	1010	1010.00	Other	1010	1010	1010	1010.00	1010	1010.00

Lessons Learned

1. Omeka –easy to learn, help from CPCC
2. Finding materials that “were not on our radar”
3. Preserving unique materials
4. Making contacts in community – valuable for years to come
5. Donors (loan-ers) have been cooperative and patient
6. Website implementation went basically as planned

Lessons Learned - 2

1. Project was probably not focused enough
2. Needed a “Standard Operating Procedure.” Can now do it after the fact (Metadata, we learned “on the fly”)
3. Needed more Omeka training
4. Get more community contacts earlier
5. Website implementation was slow -- needed it sooner
6. Getting project up and running was difficult

Lessons Learned - 3

1. Community partners are key to success – need buy-in
2. Media partners are keys to success
3. The project is a legacy project – preserving materials for future generations

Sustainability Plan

1. Year 2 grant application submitted February, 2019
2. Surry Community College Library and Mount Airy Museum of Regional History will continue as partners if grant application is not successful
3. Fundraising plan will be developed in Year 2 to provide funds for maintaining website and cloud storage.

Comments/Questions?

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