

**North Carolina Community College Library Association (NCCCLA)
Annual Conference Business Meeting
Carteret Community College, Morehead City, NC
3/31/2017**

Call to Order

The meeting was called to order by Catherine Tingelstad at 2:30 PM.

Approval of Minutes

Barbara McKibbin made the motion to approve the minutes of the last business meeting on March 11, 2016, and the motion was seconded by Retha Hall. The minutes of the previous meeting were approved by attending members as submitted.

President's Report:

Catherine discussed activities and accomplishments of NCCCLA over the past year.

Members of the Executive Board have investigated the logistics of investing \$50,000 of scholarship funds from NCCCLA's Money Market Shares #2 account with the North Carolina Community Foundation. Foundation investments typically show a return of 5-8%, compared to 2-3% on our current money market account. Within the next few weeks, an e-mail with detailed information will be sent to all members. Members will be invited to vote in order to move forward with investing these funds.

New developments this year enhance the value of NCCCLA membership:

- On February 1, 2017, NCCCLA hosted its first members-only webinar, "Collaborating on Course Design," delivered by Mark Coltrain of Central Piedmont CC. This was well-received, so more webinars will be planned.
- A newsletter is now sent out monthly to current members (list is maintained in MemberPlanet). Caroline Hallam, now at NC LIVE, created the template for the October 2016 newsletter, and Angela Davis of Pitt CC compiled and sent out the next editions (November 2016 through March 2017). New Communications Officer Jackie Kilberg of Wake Tech CC will take over the newsletter beginning with the April 2017 edition, which will celebrate the organization's 50th anniversary. Members are encouraged to share news, ideas, and job advertisements for future editions.
- The annual allotment for district meetings has been increased to \$200. Some districts were able to hold multiple meetings, providing more opportunities for professional development. Catherine specifically recognized District 5 Director Retha Hall of Central Piedmont CC for that district's activity this year.

Membership:

Carmen Ellis reported that there are currently 76 professional, 18 paraprofessional, and 12 lifetime members (not including those to whom lifetime membership was presented today).

Treasurer's Report:

Deborah Foster provided the latest monthly financial statement, dated March 14, 2017:

Account	Beginning Balance	Debits	Credits	Ending Balance
Interest Checking	10951.24	955.24	7284.83	17280.83
Money Market 1	5967.02		4.42	5971.44
Money Market 2	59546.01		44.06	59590.07
Shares	25.63		.01	25.64

After any outstanding conference expenses are resolved, checking account funds in excess of \$5,000 will be transferred to the money market account.

New Officers:

Catherine identified the new officers for 2017-18:

- President: Sally Goodman, Coastal Carolina CC
- Vice President/President-Elect: Cheryl Ann Coyle, Central Piedmont CC
- Secretary: Jennifer Seagraves, Johnston CC
- Treasurer: Deborah Foster, Fayetteville Tech CC

Catherine will become Immediate Past President. Sally presented Catherine with a plaque thanking her for her service to the organization. Sally also identified Angela Davis as NCCCLA's new webmaster and thanked Alan Unsworth of Surry CC for his work on the NCCCLA and conference websites.

Closing Remarks:

Sally thanked the members of the Conference Planning Committee, as well as conference host Elizabeth Baker of Carteret CC. She also recognized Floyd's Catering who catered both lunches. Sally thanked Gina Clark, the Civic Center manager, and her staff for doing an exemplary job hosting us. She also thanked the Crystal Coast Visitor's Center for providing four beach bags for the raffle and Gina Ferrigno of Rittenhouse for two \$25 gift cards. Winners of the four beach bags and of the 50/50 raffle were announced.

Adjournment:

The meeting was adjourned by Sally Goodman at 3:00 PM.

Respectfully Submitted,
Christine Vasica (District 2 Director)