

The regular meeting of the Executive Board of the North Carolina Community College Library Association was held via conference call, on Tuesday, December 2, 2014, and was called to order by Alan Unsworth at 2:33 p.m.

In attendance were Alan Unsworth, Melanie Gnau, Deborah Foster, Carmen Blanton, Stephanie Bowers, Monica Young, Catherine Tingelstad, Amy Burns, Helen Colevins, Libby Stone, Angela Davis, Tara Guthrie, Kimberley Balcos, and Colleen Turnage. The absent members were Annie Harris, Monique Mitchell, Christy Earp, and Staci Wilson.

The minutes of the previous meeting were approved by the Board. Deborah Foster made the motion to approve the minutes, and the motion was seconded by Amy Burns.

Alan reported that content is now added to the new NCCCLA website and Board members looked over the website. In particular, Alan emphasized the new layout of the Minutes website as well as the new District websites. Members were unanimous in approving the new designs. Alan will work to get the new website online in January.

Alan reported that he ordered 51 black NCCCLA t-shirts at a cost of \$443.19 or \$8.69 each. The shirts can likely be sold at the conference for \$15 each. Alan will also order new custom plastic bags with the NCCCLA logo. These will replace the old bags that were used for the conference packet and other conference handouts and materials.

Angela updated the Board on a possible NCCCLA/NCLA-CJCLS collaboration at the 2015 NCLA Conference. The NCLA Conference Committee has not made any specific plans about luncheons and special meetings, so no new information was available. Angela will continue to pursue this and update the Board. Libby suggested the possibility of having a speaker come to the NCCCLA/CJCLS meeting. Other members liked this idea, but Angela pointed out that this would leave less time for networking. Angela will try to arrange a joint NCCCLA/CJCLS meeting to discuss the details of a possible NCLA meeting.

Alan and Melanie discussed some of the news regarding the 2015 NCCCLA Conference. The conference LibGuide has been created and is online and Melanie sent out an email to the membership asking for presentation proposals. Alan also posted this information on the main NCCCLA website.

Melanie has pursued adding online payments via PayPal for conference registration as well as membership dues and other donation opportunities. Deborah discussed the PayPal money transfer with the State Employee's Credit Union, and they informed her that we would not be able to use PayPal. Some Board members, however, felt that the Credit Union actually will allow for PayPal use, and Melanie will investigate the details of this, so we may begin taking online payments as soon as possible. Deb also brought up the possibility of starting a new account with another bank for PayPal purposes, should we not be able to use PayPal with the Credit Union.

In order to accept in-person payments via PayPal, Melanie ordered a PayPal Here card reader, which attaches to most smartphones and tablets and functions via a PayPal Here application. Alan will order an iPad mini tablet, which will be given to the NCCCLA Treasurer to retain and

use to accept in-person or manual credit/debit card payments. Amy motioned to approve the purchase of the iPad mini tablet, Tara seconded, and the Board approved the purchase.

Officers reported on their areas. For conference planning, Melanie reported she has created a conference logo, which is featured on the conference LibGuide. Melanie has also reserved a block of hotel rooms and is in the beginning stages of planning a conference “after party” for Monday, March 16. Kimberley reported on the District 5 meeting, held at Mitchell Community College in Statesville. A photo of the meeting participants was posted on the Facebook page. Amy is working on an email newsletter to be sent out in January to promote the conference.

Deborah Foster submitted the following financial statement:

Financial statement 10/16/204 – 11/17/2014

		Beg. Bal.	Debits	Credits	Ending Bal.
Interest Checking		9,720.23	252.49	22.15	9,489.89
Money Market		5,829.18		5.27	5,834.45
Money Market		50,432.96		45.62	50,478.58
Shares		25.19		.01	25.20

Alan reported that he has been updating the NCCCLA Facebook page at least once a week, and he will promote the call for proposals very soon.

The next Executive Board meeting date will be Tuesday, January 27 at 2:30 p.m.

The Board meeting was adjourned at 3:25 p.m.

Alan Unsworth
President & Webmaster