

NCCCLRA Board Meeting Minutes
April 30, 2013
2:30 Conference Call

Present:

Libby Stone, President
Amy Burns, Past President
Deborah Foster, Treasurer
Lisa Shores, Secretary
Cathy Campbell, Membership
Stephanie Bowers, Procedures Officer
Catherine Tingelstad, Nominating & District 2
Jackie Case, District 1
Christy Earp, District 3
Nicole Garner, District 4
Colleen Turnage, NCCCS
Helen Colvins, NCCCS
Nora Bird, Guest

Absent:

Alan Unsworth, Vice-President/President-Elect & Webmaster
Mary Lane, Awards
Grant LeFoe, District 5
Staci Wilson, District 6

The meeting was called to order at 2:34 PM.

Guest, Nora Bird -- Collaboration Opportunity

UNCG Professor, Nora Bird, described the Laura Bush, 21st Century Librarian grant awarded to UNCG to recruit “new Americans” to the profession. The grant will focus on first generation college students and new immigrants interested in working in North Carolina Community Colleges. Successful applicants to the program must agree to be full-time students in the UNCG LIS program and will receive free tuition, a \$1200 per month stipend for 18 months, and free attendance at the NCLA Conference in October. The goal is to have the local community college library participate in planning the program, and the student will do their practicum at the local community college, as well. Interested students must fill out the graduate school application, take the GRE and be eligible to work in a community college following graduation without a sponsor. Contact Nora Bird at njbird@uncg.edu for more information.

Minutes

Prior to the meeting, board members were given the opportunity to review the minutes from the March 11, 2013, Business Meeting held at the NCCCLRA Conference in Wilmington. Deborah Foster made a motion to approve the minutes with a second by Jackie Case, and they were approved unanimously.

Old Business

Conference Evaluations

The conference evaluations were overwhelmingly positive with only a couple complaints regarding rooms not being open for sessions. The majority of respondents want to keep the conference in March. Deborah Foster suggested charging more for attendees who don't register until the day of the conference. The registration form stated that lunch would not be provided if attendees didn't register in advance.

Tax ID Task Force

After investigating, there doesn't seem to be an issue using the I-9. The request for a Federal Tax ID number in Asheville seems to have been an anomaly. Deb Foster made a motion to table this with a second by Amy Burns, and the motion passed unanimously.

NCCCLRA Handbook Revision Task Force

Stephanie Bowers reported that the handbook needs to be updated since the last major revision was in 2005. Following discussion, Amy Burns made a motion to approve the formation of the ad-hoc NCCCLRA Handbook Revision Task Force with a second by Christy Earp, and the motion passed unanimously. Stephanie will chair the task force.

New Business

Approval of Minutes by email

Libby suggested that the minutes be distributed and approved through email to save time during meetings and to allow them to get posted to the website more quickly. Stephanie advised that we could do that, but we still need to go through the motion of officially approving them during the meeting. Lisa will send the minutes to Libby who will forward them to the rest of the board. Changes can be suggested and made through email prior to the next meeting. At the next meeting, the minutes will be officially approved and forwarded to the webmaster to post.

Promotion of NCCCLRA

Board members were reminded that District meetings should be held once a semester, and there is \$100 available annually to each district to cover costs for meetings. The website will be used to promote district meetings including meeting dates, as well as pictures from meetings. Three of the six districts have meetings scheduled in May.

District 5 – May 10

District 2 – May 14

District 4 – May 24

Participation at NCLA Conference

Dave Trudeau contacted Libby to encourage NCCCLRA members to submit proposals for the NCLA Conference October 15-18, 2013, in Winston-Salem. He also offered LRA an exhibitor table at the conference for \$100 to promote the association. We have pamphlets and membership information that could be given out. Amy offered to investigate this more and report back to the

Board. Cathy Campbell made a motion to table until Amy brings back more information. Lisa seconded the motion, and the motion passed unanimously.

Reports

Treasurer's Report

Treasurer, Deborah Foster reported the following balances as of April 16, 2013:

Interest Checking	\$ 7,158.84
Money Market 1	\$ 5,748.52
Money Market 2	\$ 49,639.59
Share Account	\$ 30.60*

*As previously discussed, Deborah plans to bring the Share Account balance down to \$25.00.

Conference statement shows a surplus balance of \$872.57. Libby suggested that the \$167 shown on the statement for the 50/50 raffle be included in the surplus balance bringing the total to \$1,039.57. The main reason for the surplus this year is due to the sponsorships from EBSCO, Emery-Pratt and W. T. Cox.

Deborah Foster made a motion to accept the change in the report. Jackie Case seconded with unanimous approval.

Membership

Cathy Campbell commented on the registration/membership spreadsheet provided by Deborah Foster. She is struggling with ways to reach those who are new to the system and have no knowledge of LRA. A quarterly newsletter was suggested as a method of promotion. It could include book and electronic resource reviews, member spotlights, polls, and the history of LRA. Cathy Campbell agreed to do this and will rely on District Directors for information for the newsletter. A contest will be held to name the newsletter.

Priorities

Throughout the year as Past President, Amy Burns plans to focus on promotion of LRA. She will work with Cathy Campbell on the newsletter. She also suggested a LRA list serv as a possibility. As previously discussed, she will investigate the possibility of having a table at the NCLA Conference, as well.

Awards

No report

Webmaster

No report

Conference Planning

No report

Nominating

No report

Next meeting will be held on June 25, 2013.

The meeting adjourned at 3:59 PM

Respectfully Submitted,

Lisa Shores, Secretary