

NCCCLRA EXECUTIVE MEETING  
MARCH 22, 2012

IN ATTENDANCE:

Suvanida Duangodom, Wake Tech	Cathy Campbell, Craven
Amy Burns, Central Piedmont	Deborah Foster, Fayetteville Tech
Jody Mosteller, Gaston	Stephanie Bowers, Pitt
Sue Henry, Martin	Alan Unsworth, Surry
Libby Stone, Gaston	Michael Rose, Rockingham
Deborah Ashby, Sandhills	Colleen Turnage, System Office

Suvanida called the meeting to order at 1:35 pm. She asked if everyone had reviewed the revised minutes previously e-mailed to the committee members.

OLD BUSINESS

Cathy Campbell made a motion to accept the minutes. The motion was seconded by Libby Stone. Everyone was in favor of the minutes, none opposed. Minutes approved as submitted.

NEW BUSINESS

Awards

Libby Stone provided an update to the group from the Awards Committee. The committee will award Life Memberships to the following: Roxanne Davenport (Pitt), Lynette Finch (Nash), and Myra Blue (Pamlico). The Awards committee received two applicants for the Scottie Cox scholarship, one applicant for the Mertys Bell scholarship, and three applicants for the Conference grant. All the applicants for the conference grant are librarians, so only one applicant will be selected. The Awards committee is recommending that two professional development grants (up to \$200) be added. This grant would be similar to the conference grant, but allow applicants to use the award to attend job related workshops and be only open to LRA members.

Cathy stated that she liked that only members can apply for the professional development grants; as it increases the benefits that members get for joining the association. Libby also mentioned that these grants would serve as an excellent promotional tool for prospective members.

Libby presented that the Awards committee proposed to add the word: 'certificate' to the first and second points on the Mertys Bell scholarship application to clarify who the scholarship will be awarded to. Cathy made a motion to accept the awards committee's recommendation to add 'certificate' to the first and second point on the Mertys Bell scholarship application. Michael Rose seconded the motion. Everyone was in favor of the motion, none opposed – the motion was passed.

Libby will send this approved change of the scholarship application to Stephanie Bowers, so the same changes can be updated in the handbook.

### Vice President/President-Elect

Amy Burns addressed the committee with her concerns regarding the process in which she was selected to the Vice President/President-Elect position; as to whether the process was transparent to the membership. Cathy informed her that Amy had been appointed in accordance to the association's bylaws. Suvanida had already contacted several other candidates who had previously been nominated for the Vice President/President-Elect position; however none of them accepted the position. If this happens, the bylaws state that the executive committee can nominate a candidate to fill the vacancy. Amy suggested that an email announcement be sent out prior to the conference, so the membership can be informed that the Vice President/President-Elect position has been filled. Suvanida will send out this email. She will draft the email, and send it to several members of the executive board, prior to sending it out to the membership. Suvanida will also send this to Martin House, so that the information can be updated on the web site. Amy's email address will also be added to the executive board email list.

### Conference Update

Deborah Foster told the group that there are currently 32 people registered for the conference in Asheville. However, she is still getting registration forms. Deborah will send out an updated list of registered attendees as the conference date approaches.

There will be an informal meeting on Sunday evening at the conference hotel. Traditionally, the executive board and planning committee members get together to stuff conference goodie bags.

Deborah Foster added that the committee on CCLINC training will also be meeting in the conference hotel on Sunday at 6 pm.

Alan Unsworth gave an update on the conference programs. He has already sent an email to confirm sessions with the presenters, and has received confirmation from all of them. The session guide is nearly complete, it is just missing two session descriptions/titles and one biography. Alan will contact Jean Ferguson (keynote speaker) to see if the association will need to cover the cost of the speaker's hotel room.

The registration table will be opened for a certain time (attendees will be registered quickly), so that Deborah will also be able to attend conference sessions too.

For the reception, several members of the executive board will be donating items for drawing prizes. Cathy will donate a mug. Deborah will donate several necklaces from Uganda. Carol is donating a book/DVD. Amy, Suvanida, and Sue may also be bringing something to donate as a reception prize.

### Nominations

Suvanida will draft an email to seek nominations for the following vacancies on the executive board: vice president/president-elect, secretary, and treasurer. Nominations will be sent to Michael Rose (Chair, nominating committee).

Our next conference call is scheduled for April 26, 2012 at 2:30 p.m.

With no further business to discuss, Suvanida adjourned the meeting at 2:40 p.m.

Respectfully submitted,

Suvanida Duangudom, President  
Wake Tech Community College