

NCCCLRA Board Meeting Minutes

October 25, 2012—2:30pm conference call

The meeting was called to order at 2:35pm.

Minutes from the Business Meeting in October at the NCCCS conference were reviewed. Motion to approve the minutes was made by Colleen Turnage, seconded by Libby Stone, and unanimously approved by the Board.

The Professional Development Grant documentation was reviewed. Motion to approve and offer the grant as written was made by Cathy Campbell, seconded by Staci Wilson, and unanimously approved by the Board.

Libby Stone made a 2013 Conference Planning Committee Report. Members of the Board are to email conference theme suggestions to Libby by October 30. A survey will be sent to NCCCLRA membership on Nov. 1 to vote on a conference theme and get an idea of how many will attend.

Non-profit status – it was determined that a Task Force should be created to explore the need for NCCCLRA to register for a Federal Tax Id number, what type of organization we are, and whether we have had a number before. Amy will contact potential members to work on the Task Force. Some names were suggested and the option of emailing District Directors for suggestions.

Officers for 2013-14 – Amy proposed that the year Officers serve should start at the Annual Conference (as stated in the By-Laws concerning the duties of the Nominating Committee). In order to do that, elections for next year should begin now so that new officers can be inducted at the spring conference on March 11-12 2013. It was discussed and decided that this action should be pursued. Amy will contact Michael Rose, past Nominating Committee chair, to see if he would accept this responsibility again. The Nominating Committee should work to have the elections by Feb. 8, 2013.

Committee Reports –

Membership: Cathy Campbell will send email to members about membership.

Webmaster: Alan Unsworth has agreed to take on the Webmaster duties for this year. It was decided that all items to be published on the NCCCLRA website should be sent to Alan. He has already started working on a conference info page that will be the website landing page. It will link to a Libguide that he has created. The conference Libguide will be hosted on Cape Fear CC website as hosting institution, with Alan being a co-editor and Cape Fear staff updating local information. There was discussion about making registration available online through the website, possibly using PayPal.

Next meeting: sometime in December after classes are over. Amy will send out email to determine the best time.

Meeting was adjourned at 3:39pm.

Respectfully submitted,

Amy Burns, President